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CBCE Skill INDIA

Question Bank **1st Edition**

Page Maker

1. How can you add a hyperlink to text in Adobe PageMaker?
a) Using the Link tool
b) **Using the Hyperlink panel**
c) Using the Text tool
d) Using the Selection tool

2. How can you add a new layer in PageMaker?
a) **Layout > Layers > New Layer**
b) Edit > Layers > New Layer
c) File > Layers > New Layer
d) View > Layers > New Layer

3. How can you add a new page to a document in Adobe PageMaker?
a) **Layout > Add Page**
b) Edit > Add Page
c) View > Add Page
d) File > Add Page

4. How can you add a new text frame in PageMaker?
a) Use the Rectangle tool
b) Use the Hand tool
c) Use the Rotate tool
d) **Use the Text tool**

5. How can you adjust the line spacing of text in PageMaker?
a) **Paragraph panel**
b) Character panel
c) Text tool
d) Align panel

6. How can you create a new color swatch in PageMaker?
a) **Window > Swatches > New Swatch**
b) Edit > Swatches > New Swatch
c) Layout > Swatches > New Swatch
d) View > Swatches > New Swatch

7. How can you delete a page from a document in Adobe PageMaker?
a) **Layout > Delete Page**
b) Edit > Delete Page
c) View > Delete Page
d) File > Delete Page

8. How can you duplicate a page in PageMaker?
a) **Layout > Duplicate Page**
b) Edit > Duplicate Page
c) File > Duplicate Page
d) View > Duplicate Page

9. How can you group multiple objects together in Adobe PageMaker?
a) Edit > Group
b) **Object > Group**
c) Tools > Group
d) View > Group

10. How do you export a document as an image in PageMaker?
a) **File > Export > Image**
b) Edit > Export > Image
c) Tools > Export > Image
d) View > Export > Image

11. How do you insert an image into a document in PageMaker?
a) **File > Place**
b) Edit > Place
c) View > Place
d) Tools > Place

12. What is the purpose of the Undo History panel in Adobe PageMaker?
a) **To undo multiple actions**
b) To view recent documents
c) To manage layers
d) To save documents

13. What is the shortcut key to close a document in PageMaker?
a) Ctrl + N
b) Ctrl + P
c) **Ctrl + W**
d) Ctrl + S

14. What is the shortcut key to undo an action in PageMaker?
a) **Ctrl + Z**   b) Ctrl + Y   c) Ctrl + U   d) Ctrl + X

15. Which command in Adobe PageMaker allows you to copy objects?
a) **Edit > Copy**   b) File > Copy   c) Object > Copy   d) Tools > Copy

16. Which command is used to save a document with a new name in PageMaker?
a) **File > Save As**   b) Edit > Save As   c) Tools > Save As   d) View > Save As

17. Which feature allows you to apply a stroke to an object in Adobe PageMaker?
a) Fill tool   b) **Stroke panel**   c) Effects panel   d) Color palette

18. Which feature allows you to create a drop shadow effect in PageMaker?
a) Shadow tool   b) **Effects panel**   c) Stroke panel   d) Fill tool

19. Which feature allows you to create columns of text in Adobe PageMaker?
a) Columns tool   b) Text tool   c) **Column Guides**   d) Paragraph panel

20. Which file format does Adobe PageMaker use for saving documents?
a) **.pmd**   b) .psd   c) .ai   d) .docx

21. Which panel helps you manage and apply text styles in PageMaker?
a) Text Styles panel   b) Character panel
c) **Paragraph Styles panel**   d) Pages panel

22. Which tool is used to create text in Adobe PageMaker?
a) **Text tool**   b) Type tool   c) Pen too   d) Shape tool

23. Which tool is used to crop images in PageMaker?
a) **Crop tool**   b) Selection tool   c) Pen tool   d) Shape tool

24. Which tool is used to draw lines in PageMaker?
a) **Line tool**   b) Rectangle tool   c) Hand tool   d) Text tool

Answer Key

1.**B** 2.**A** 3.**A** 4.**D** 5.**A** 6.**A** 7.**A** 8.**A** 9.**B** 10.**A** 11.**A** 12.**A** 13.**C** 14.**A** 15.**A** 16.**A** 17.**B** 18.**B** 19.**C**
20.**A** 21.**C** 22.**A** 23.**A** 24.**A**