

# **STUDY CENTRE FOR SOCIAL WORK**



## **COURSE STRUCTURE**

**for**

**M.S.W.**

**Four Semesters (Two Years)**

**Programme**

**Based on**

**Choice Based Credit System (CBCS)**

**(As per ordinance-14)**

**I & II Semester 2020-21**

**III & IV Semester 2021-22**

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

**Semester Course of M.S.W Based on CBCS**

**Vision of the University:**

To be the premier institution that offers teaching and learning programmes of the best quality, graduate students who excel and become leaders in the chosen profession contributing to the community, the nation and the world, and prepares individuals of the highest moral fibre. The vision of university is:

To create an ideal society and an intellectual environment that initiates, nourishes and perpetuates values of co-existence and to fulfil and achieve excellence.

The university, under the dynamic leadership of our honourable Vice-chancellor is working on quite a few ambitious plans. The idea is to develop the university as a knowledge city.

**About the Department:**

The idea of starting the Master of Social work Programme to mark the 125<sup>th</sup> birth anniversary of Mahatma Gandhi took shape in the year 1995 under the dynamic leadership of the then Vice-Chancellor Prof. J.S. Rathor. The department envisages to equip the students with scientific knowledge, technical skills and value orientation necessary for several interventionist roles. The MSW programme (Self Finance Course) is a two year (4 semesters) course designed to help students acquire theoretical insights and practical skills for the effective handling of jobs in the field of social welfare and social service. Centre runs MSW, BSW Programme. Currently Seventy Five students are studying in the department.

The department has organized Invited Talks, Workshops and Seminars to improve the knowledge of students regarding the latest developments in the field of Social Work.

**Brief Description of the Activities of Study Centre for Social Work**

**Exhibition:** 1. Demonstration by 'SARHD' Organization on the theme of "Seema par Jawan" (2009-10).

2. On 'AIDS' awareness mission organized by 'NAACO'.

**Seminar:** 1. On Human Rights Day facilitated by District Magistrate – Sudhi Singh Rathore (2001). World International Seminar Rights Day 10<sup>th</sup> December celebrated in Kay speakers Justice Gulab Gupta; Amita Chare.

2. National Seminar on Social Work profession : "Issues and Challenges: (2015).

**Workshop:** 1. National Workshop on "role of NEO's in Social Development – (2007).

2. Workshop on "Art of Living" (2013).

3. Workshop on “Field the volunteer in You” – (2012)
4. “Workshop on AIDS’ awareness”. Organised by NAACO’-(2013).
5. “Spititual lecture series on “Samaj Nirman Ke Sutra” Key not speaker – Hon’ble Sandhya Tiwari (2015)

**Campus Selection:**

1. District poverty initiative programme (DPIP) – 28-30 Student Selected (2010).
2. Rajiv Gandhi Watershed conservation mission – 32 Student Selected (2012).
3. District poverty Initiative programme – 36 Students Selected (2013).
4. CARE/Bill Gates foundation – 3 Student Selected (2014).
5. Atlas H.R. Services, Indore – 56 Students selected (2016).

**Faculty:**

1. Prof. Shreekant Mishra      Professor In-Charge
2. Dr. Shashank Pandey      Guest Faculty
3. Dr. Preetam Singh      Guest Faculty
4. Mr. Sunit Kumar Dwivedi      Guest Faculty
5. Dr. Shalini Sharma      Guest Faculty

**Aims:**

1. Developing the Counseling Skills and Professional Social Worker Skills among the students and preparing them to take up a carrier in Field of Social Work.
2. Create more interest in the subject and motivate students for self learning.
3. To enhance community relationship.

**Objectives:**

1. To improve the regular teaching-learning situation with enhanced teaching skills.
2. To renew innovative techniques to facilitate regular class room practice.
3. To develop new methodology and explore teaching aids for better class room transaction.
4. To inculcate competition, creative attitude and human values.
5. To develop social and communication skills through field exposure.

**Programme:** M.S.W

**Programme Code:** 517

**Duration:** 4 Semesters (Two Year)

**Number of Seats:** 80

**Eligibility:** Candidate who have Graduate in any Subjects with 50% marks. (45% SC and ST Candidates)

**Admission Procedure:** The admission will be done as per merit of qualifying examinations.

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**PROGRAMME OUTCOMES (POs)**

PO#	PROGRAMME OUT COME
PO 1	<b>Critical thinking:</b> Take informed actions after identifying the assumptions that frame our thinking and actions, check out the degree to which these assumptions are accurate and valid and look at our ideas and decisions (intellectual, organizational and personal) from different prospective. Acquisition of post graduate attributes and descriptors with demonstrated abilities through Field work training.
PO2	<b>Effective Communication:</b> Speak, read, write and listen clearly in person and through electronic media in English, Hindi and In other regional language, and make meaning of the word by Connecting people, ideas, books, media and technology and also speak and write effectively in the discourage of the discipline.
PO3	<b>Social Interaction:</b> Understanding the relationship between theories, Observations, and Conclusions, Elicit views of others, mediate Disagreements and Help. To equip students with knowledge on core and ancillary methods of professional social Work and its practice base.
PO4	<b>Effective Citizenship:</b> Skill development and Entrepreneurship abilities to be taught at postgraduate levels. Demonstrate empathetic social concern and equity-centered national development.
PO5	<b>Ethics:</b> Understand the ethical practice of scientific enquiry recognize difference value system including your own, understand the moral dimension of your decisions, and accept responsibility for them.
PO6	<b>Environment and Sustainability:</b> Responding to dynamic socio-cultural milieu, restructuring of discipline specific papers For students.
PO7	<b>Self-Directed and life-long Learning:</b> Field work has been made an integral part of the syllabus, giving an opportunity to the Students for practice in diverse settings. To develop young professionals with good communication skills and quest for a self motivated life-long

	learning, focusing on skilling and re-skilling in their respective field Of social work.
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**PROGRAMME SPECIFIC OUTCOME (MSW)**

PSO#	PROGRAMME SPECIFIC OUTCOME
PSO1	To gain a functional knowledge of theoretical concepts and experimental aspects of Social work and their applications in the day-to-day life. Understanding of social problems, social legislations and the rights based Approach.
PSO2	To integrate the gained knowledge with various contemporary and evolving areas in social work like case work, group work, field work and research method etc.
PSO3	To Understand analyze, plan and implement qualitative as well as quantitative, analytical and therapeutic and intervention-based problems related to Social field. Capacity to extrapolate from what one has learned and apply their competencies to solve different kinds of problems by stepping out of comfort zones and taking up challenges in unforeseen challenges.
PSO4	Develop insight to excel; Adjust in academic research or industry skill enhancement and real word situation based courses like social case work, psychiatric social work, social policy and planning, counseling and communication, and social work of adjustment.

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**COURSE STRUCTURE FOR MSW AT A GLANCE**

**Semester-I**

<b>Core Courses</b>								
S. No.	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 101	History and Philosophy of Social Work	4	60	40	100	21	20
2.	MSW 102	Human Growth and Development	4	60	40	100	21	20
3.	MSW 103	Case Work	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>12</b>	<b>180</b>	<b>120</b>	<b>300</b>	-	-
<b>Core Generic Elective I</b>								
4.	MSW 104	Social Science Concepts for Social Workers	4	60	40	100	21	20
<b>Total Generic Elective Credit</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 105	Concurrent Field Work & Orientation	4	-	-	100	35	-
6.	MSW 106	Comprehensive Viva-Voce	4	-	-	100	35	-
<b>Total (Core+ Core Generic Elective + Concurrent Field Work &amp; Orientation + Comprehensive Viva-Voce)</b>			<b>24</b>	<b>240</b>	<b>160</b>	<b>600</b>	-	-

**Semester-II**

<b>Core Courses</b>								
S.No	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 201	Social Group Work	4	60	40	100	21	20
2.	MSW 202	Community Organization	4	60	40	100	21	20
3.	MSW 203	Labour Legislations & Social Security	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>12</b>	<b>180</b>	<b>120</b>	<b>300</b>	-	-
<b>Core Generic Elective II</b>								
4.	MSW 204	Counseling and Communication	4	60	40	100	21	20
<b>Total Generic Elective Credit</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 205	Concurrent Field Work & Study Tour	4	-	-	100	35	-
6.	MSW 206	Comprehensive Viva-Voce	4	-	-	100	35	-
<b>Total (Core+ Core Generic Elective + Concurrent Field Work &amp; Study Tour + Comprehensive Viva-Voce)</b>			<b>24</b>	<b>240</b>	<b>160</b>	<b>600</b>	-	-

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**Semester-III**

<b>Core Courses</b>								
S. No.	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 301	Social Work Research	4	60	40	100	21	20
2.	MSW 302	Dynamics of Development	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>08</b>	<b>120</b>	<b>80</b>	<b>200</b>	-	-
<b>Core Discipline Elective</b>								
3.	MSW 303	Youth Development & Empowerment	4	60	40	100	21	20
<b>Total Core Discipline Elective Credits</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
<b>Core Generic Elective III</b>								
4	MSW 304	Tribal Community Development	4	60	40	100	21	20
<b>Total Core Generic Elective Credit</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 305	Concurrent Field Work and Rural Camp	4	-	-	100	35	-
6.	MSW 306	Comprehensive Viva-Voce	4	-	-	100	35	-
<b>Total (Core+ Core Discipline Elective + Core Generic Elective + Concurrent Field Work &amp; Rural Camp +Comprehensive Viva-Voce)</b>			<b>08+4+4+4+4=24</b>	<b>240</b>	<b>160</b>	<b>400+200=600</b>	-	-

**Semester-IV**

<b>Core Courses</b>								
S. No.	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 401	Social Welfare Administration	4	60	40	100	21	20
2.	MSW 402	Social Policy and Planning	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>08</b>	<b>120</b>	<b>80</b>	<b>200</b>	-	-
<b>Core Discipline Elective</b>								
3.	MSW 403	Women and Empowerment	4	60	40	100	21	20
<b>Total Core Discipline Elective Credits</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
<b>Core Generic Elective IV</b>								
4.	MSW 404	Psychiatric Social Work	4	60	40	100	21	20
<b>Total Core Generic Elective Credits</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 405	Concurrent and Block Field Work	4	-	-	100	35	-
6.	MSW 406	Comprehensive Viva - Voce	4	-	-	100	35	-

	<b>Total (Core+ Core Discipline Elective + Core Generic Elective + Concurrent and Block Field Work + Comprehensive Viva-Voce)</b>	08+4+ 4+4+4 = 24	<b>240</b>	<b>160</b>	<b>400 +200 =600</b>	-	-
	<b>Total Semester (I+II+III+IV)</b>	<b>96</b>	<b>960</b>	<b>640</b>	<b>2400</b>		

### **Programme Administration**

#### **Evaluation:**

1. Each course will be assessed for 100 marks, out of which 60 marks will be for end-semester examination and 40 marks will be for Continuous Evaluation. The duration of end-semester examination for each course shall be of three hours.
2. The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.
3. During the semester, a teacher offering the course will do the continuous evaluation of the student at three points of time by conducting three tests of 20 marks each. Of these, two must be written tests and third may be written test/Quiz/Seminar/Assignment. Marks obtained in two best tests out of three will be awarded to the student.
4. Total of Marks obtained in end-semester examination and best two tests under continuous evaluation will decide the grade in the course.

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**COURSE STRUCTURE**

**Under CBCS**



**MSW**

**SEMESTER-I**

<b>Core Courses</b>								
S. No.	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 101	History and Philosophy of Social Work	4	60	40	100	21	20
2.	MSW 102	Human Growth and Development	4	60	40	100	21	20
3.	MSW 103	Case Work	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>12</b>	<b>180</b>	<b>120</b>	<b>300</b>	-	-
<b>Core Generic Elective I</b>								
4.	MSW 104	Social Science Concepts for Social Workers	4	60	40	100	21	20
<b>Total Generic Elective Credit</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 105	Concurrent Field Work & Orientation	4	-	-	100	35	-
6.	MSW 106	Comprehensive Viva-Voce	4	-	-	100	35	-
<b>Total (Core+ Core Generic Elective + Concurrent Field Work &amp; Orientation + Comprehensive Viva-Voce)</b>			<b>24</b>	<b>240</b>	<b>160</b>	<b>600</b>	-	-

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<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – I</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 101 History and Philosophy of Social Work</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

- 1 Enable students understand and differentiate social work and other related terms.
- 2 Understand the context of emergence of social work as a profession.
- 3 To impart learner idea about the historical development of professional social work in India.
- 4 Develop understanding about various approaches to social work.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Introduction to social work profession:** social work profession and its relationship with social service, social reform, social welfare, social development, social cohesion, social justice, human rights and empowerment. Objective and principles of social work.

**UNIT-II**

**Historical Development of Social Work:** Development of Professional Social Work in UK, USA and India. Social Work education in India, UK and USA. Associations of professional Social Work at national and international level. Present state of social work as a profession in India.

**UNIT-III**

**Philosophical Base of Social Work:** Values, basis assumptions and methods of Social Work. Philosophy of Social Work: democratic and humanitarian. code of ethics of Social Work. Function and roles of Social Worker.

**UNIT-IV**

**Approaches to Social Work practice:** System approach, integrated approach, Radical approach, Generalist approach, Anti-oppressive approach and Gandhian approach.

**Suggested Reading**

1. Allan, June; Pease, Bob; & Briskman, L., Critical Social Work: An Introduction to Theories and Practice, Jaipur: Allen & Unwin, NSW/Rawat Publications, 2003.
2. Bogo, Marion, Social Work Practice: Concepts, Processes, and Interviewing, Columbia

University Press, 2006.

3. Compton, B. R., Introduction to Social Welfare and Social Work: Structure, Function and Process, The Dorsey Press, Irwin-Dorsey (Homewood, Ill, Georgetown, Ont.), 1980.
4. Coulshed, Veronica & Orme, Joan, Social Work Practice (4th Edn.), Palgrave Macmillan, 2006.
5. Derezotes, David S., Advanced Generalist Social Work Practice, Sage Pub., New Delhi, 2000.
6. Dubois, B. & Miley, K.K., Social Work: An Empowering Profession, Allyn and Bacon, London, 2005.
7. Higham, Patricia, Social Work: Introducing Professional Practice, SAGE, 2006.
8. Kulkarni, P.D., The Indigenous Base of Social Work Profession in India, IJSW, 54 (4), 2000.
9. Kumar, Hajira, Social Work: An Experience and Experiment in India, Gitanjali Publishing House, Delhi, 1994.
10. Lymbery, Mark; Postle, Karen, Social Work: a Companion to Learning, SAGE, 2007.
11. Midgeley, James, Social Welfare in Global Context, Sage Publications, New Delhi, 1997.
12. National Association of Professional Social Workers in India NAPSWI. (2015): Code of Ethics for Professional Social Workers in India. Available at: [www.napswi.org](http://www.napswi.org)
13. Parker, Jonathan; Bradley, Greta, Social Work Practice: Assessment, Planning, Intervention and Review (2nd Edn.), Learning Matters Ltd., 2007.
14. Pathak, S.H., Social Welfare: An Evolutionary and Development Perspective, MacMillan India Ltd., New Delhi, 1981.
15. Reamer, Frederic G., Social Work Values and Ethics, Columbia University Press, 2006.
16. Shastri, Raja Ram, Social Service Tradition in India, Welfare Forum & Research Organization, Varanasi, 1966.
17. Watson, Florence, Integrating Theory and Practice in Social Work Education, Jessica Kingsley Publishers Ltd., London, 2002.
18. Wilson, Kate; Ruch, Gillian; Lymbery, Mark; Cooper, Andrew, Social Work: An Introduction to Contemporary Practice, Pearson/Longman, 2008.
19. Wood, Gale Goldberg; Tully, Carol Thorpe (3rd Edn.), The Structural Approach to Direct Practice in Social Work: A Social Constructionist Perspective, Columbia University Press, 2006.

### **Course Learning Outcomes**

CO1 To understand history and evolution of social Work profession, both in India and the West.

CO2 To develop insights into the origin and Development of Ideologies and Approaches to social Change.

CO3 To develop Skills to understand contemporary reality in its historical context.

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<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – I</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 102 Human Growth and Development</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To acquire fundamental knowledge on various stages of human growth and personality development.
2. To understand growth and development of individual at various stages in life span.
3. To understand the theories, concepts and their applications.
4. To develop skills and techniques in assessing the psycho-social issues and problems of different age groups.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Human Growth and Development:** Growth, maturation and development, Principle and determinants of development  
**Personality:** definition, structure, dynamics and determinants,  
**Motivation:** definitions and types, **Adaptation:** definition and modes.

**UNIT-II**

**Theories of Personality Development:** Erik- Eriksons Theory of Psychosocial Development Theory, Psychoanalytical Theory of Freud, Piaget's theory- Cognitive Theory, Humanistic Theory of Kurt Roger's

**UNIT-III**

**Stage of Development-I:** Male and female reproductive systems, Prenatal development and anti-natal care: conception, development of fetus, necessary precautions such as medical, nutritional, emotional during parental period and reparations for anti-natal care, Characteristics (physical, social, cultural, emotional, and cognitive), needs, problems, tasks and relevance of social work practice during each stages of development, Infancy, Babyhood, Childhood (early and late), Puberty and Adolescence.

**UNIT-IV**

**Stage of Development-II:** Characteristics (physical, social, cultural, emotional and cognitive), needs, problems, tasks and relevance of social work practice during each stages of development: Early, Adulthood, Middle Adulthood, Late Adult and old age.

### **Suggested Reading**

1. Srivastava, Ruchi, 2011: personal Growth and training and development, Vrinda Publications P.ltd. Delhi.
2. Morgan, C.T., King, R.A., Welsz, J.R. & Schopler, J. 2003 Introduction to Psychology (7th Edition) New Delhi: Tata McGraw Hill Publication Company Limited.
3. Hurlock, E.B. 1981. Developmental Psychology: a lifespan Approach, Tata McGraw Hill, New Delhi.
4. Hurlock E.B., 1992. Child Growth and Development, Tata McGraw Hill, New Delhi.
5. Hurlock, E.A., Developmental Psychology, Lifespan Approach, Tata McGraw Hill, New Delhi, 1994.
6. Hurock, Elizabeth B., Child Development, McGraw Hill Book Company, London, 1978.
7. Kuppuswamy, B., 1980. An Introduction to Social Psychology, Mumbai: Media Promoters and Pub. Pvt. Ltd.
8. Baron, R.A. & Byrne, D., Social Psychology (8th Edition), Prentice Hall, New Delhi, 1998
9. Bron, Rober A.; Byrne, Donn, Social Psychology, Allyn and Bacon, Boston, 1997.
10. Hall, C.S.; Lindsay, G. & Campbell, J.B., Theories of Personality, John Willey & Sons, Inc. New York, 1998.
11. Hilgard Ernest R., Atkinson, Rital, Introduction to Psychology, Harcourt Brace Jovanovich Inc. New York, 1979.
12. Loid, Dodge Farnald, Psychology - Six Perspectives, Sage Publication, New Delhi, 2007.
13. Maluccio, A.N., Pine, B.A. & Tracy, E.M., Social Work Practice with Families and Children, Columbia University Press, New York, 2002.
14. Mansead, A.S.R.; Strobe W. (Ed.), The Blackwell Reader in Social Psychology, Oxford: Blackwell, 1997.
15. Morgan, C.T.; King, R.A.; Welsz, J.R. & Schopler, J., Introduction to Psychology (7th Ed.), Tata McGraw Hill Publication Company Limited, New Delhi, 2003.
16. Myers, David G., Psychology, W H Freeman & Co., 2006.
17. Nevid Jeffrey S., Psychology: Concepts and Applications, Houghton Mifflin Co., 2007.
18. Rathus Spencer A., Psychology: Concepts and Connections, Wadsworth Publishing Company, 2006.
19. Robinson, Lena, Psychology for Social Workers, Routledge, London, 1995.
20. Sharma, Rajendra K. & Sharma, Rachna, Social Psychology, Atlantic Publishers, 2007.
21. William, James, Principles of Psychology, Cosimo Inc., New York, 2007.

### **Course Learning Outcome:**

CO1 To understand psychological concepts and its relevance to Social Work.

CO2 To understand the basic concepts and processes in social psychology and its relevance to Social Work.

CO3 To understand determinants and processes of personality development.

CO4 To understand social attitudes and psychosocial behavior.

CO5 Describe how human development is the product of social, psychological and biological factors.

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<b>SEMESTER – I</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 103 Social Case Work</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To understand individuals and their uniqueness.
2. Understand Social Case Work as a method of Social Work Practice.
3. To understand the process involved in working with individual.
4. To develop the self awareness and skills in working with individual.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Basic Concept of Social Case Work:** Nature, Concept, objectives and basic assumption of Social Case Work, Historical Development of Social Case Work as a method of Social Work, Key Concepts- Role and Functioning, Adjustment & Maladjustment.

**UNIT-II**

**Principles & Components of Social case Work:** Principles of Social Case Work Practice, Client-Worker Relationship, Components of Social Case Work-Person, Place Problem and Process Study Assessment, Intervention.

**UNIT-III**

**Tools, Techniques and Skills of Social Case Work:** Tools: Interview Observation, Home Visit, Recording and Counselling, Techniques: Clarification, Insight Development Environmental Modification & Referral, Skills: Listening, Questioning, Communication Resource utilization

**UNIT-IV**

**Approaches to Social Case Work:** Problem-solving, Psycho-social and Crisis Intervention, approaches to Social Case Work, Case Work Practice in Different settings- Correctional, Family & Health & Crisis situated, Social Case Work Practice with people (rape, victims, disabled) and oppressed group (minorities, SC/ST), Practical-Two Case Studies, Presentation and discussion of Case Work Practice.

## **Suggested Reading**

- Priest F.P.-1957 : 'The Case Work Relationship', Chicago Loyalo University Press.
- Fook. J. 1993 : 'Radical Case Work A Theory of Practice', Australia, Allen & Unwin.
- Mathew. G. 1992 : 'An Introduction to Social Case Work-TISS', Bombay.
- Pearlman H.H. 1951 : 'Social Case Work A Problem Solving Process', Chicago: The University of Chicago Press.
- Hamilton G. 1954 : 'Theory & Practice Social Case Work (2<sup>nd</sup> edition revised)', New York, Columbia University Press.
- Robert R.W& Nee-1970 : 'Theories of Social Case-Work Chicago', The University of Chicago Press.
- Timms N. 1964 : 'Social Case Work', Principles and Practice, London Routledge & Kegan Paul.
- Hollis F. 1964 : 'Social Case Work A Psycho Social Therapy', New York, McGraw Hill.
- Werner A. Hertz -1956 : 'Concept and Principles underlying in Social Case-Work practice-Washington', The office of Vocational Rehabilitation.
- R.K. Upadhyay-2003 : 'Social Case-Work: A Therapeutic Approach'- New Delhi, Rawat Publication.
- Craig, W.L.-1992 : 'Case-Studies in Social Work Practice- California' Wadsworth Publishing Company.
- Cora K. (ed)-1950 : 'Principles and Techniques in Social Case- Work', Family Service Association of America.
- Herbert H. Aptekar : 'The dynamics of Case Work & counseling' Boston-Houghton Mifflin company.
- Swithum Bowers-1949 : 'The nature and definition of Social Case Work', (Reprint from Journal of Social CaseWork-New York).

## **Course Learning Outcome**

- C01. To understand the individual, family and their problems and the social contextual factors affecting them.
- C02. To understand Social Casework as a method of Social Work practice.
- C03. To gain knowledge about the basic concepts, tools, techniques, processes and Skills of working with individuals.
- C04. To develop an understanding of application of case works in diverse settings.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – I</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 104 Social Science Concepts for Social Workers.</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To impart knowledge and understanding on basic social science concepts required for Social Work professionals.
2. To develop reasonable knowledge and favorable attitude in respect of our Society & Social System.
3. To enable the learners to understand the concepts of Liberalism and Neo-Liberalism.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Conceptual & Theoretical Perspective to Understand Society:** Society: Concept, definition and characteristics Theories of society: Evolutionary, Cyclical Conflict and System.

**UNIT-II**

**Basic Sociological Concepts:** Social Group: concept and characteristics Types of Social Group : Primary Secondary and Reference. Social Institution Concept and Characteristics Family and Marriage as an Institution.

**UNIT-III**

**Polity for Social Workers:** Basic Concept: State Democracy, Liberty, Equality, Rights, Power, Authority and Legitimacy, Ideologies- Concepts of Socialism, Capitalism & Mixed Economy.

**UNIT-IV**

**Liberalism & Neo-Liberalism:** Liberalism: Concept definition, principles, origin and growth. Types of Liberalism: Classical and Social, Neo-Liberalism: Concept, definition, history and theory, Liberalism Vs Neo-Liberalism.

**Suggested Reading**

Shrinivas, M.N.(1980) : 'Social Change in India', Hindustan Publishing Corporation,  
Delhi.

- Sinha, Raghuvir : 'Social Change in Indian Society'. Gillin and Gillin: 'Cultural Sociology'.
- Moore W.E. : 'Social Change'.
- Merton W.E. : 'Social Theory and Social Structure'.
- Sharma S.R. : 'Basic Concepts of Sociology' (The Hindi Vision)
- Prabhas : 'Hindu Social Organization'.
- Singh, Yogendra : 'Modernization of Indian Traditions', Thomson Press Rawat Publications, New Delhi.
- Siddiqui, H.Y.(ed.) : 'Social Work and Social Action', Hernam, New Delhi.
- Kapadia, K.M. (1966) : 'Marriage and family in India', Oxford University Press.
- Davis, Kingsley : 'Human Society', Surjeet Publications.
- Rao, MSA (ed) : 'Social Movement in India', Manohar.
- Dube, S.C. (1988) : 'Modernization and Development', The United Nations University, Tokyo.
- Gore, M.S. : 'Social Development', Rawat Publications. Joby,
- Jackson : 'Contemporary Society John Wiley & Sons. Bierstedt,
- Robert : 'The Social Order', Mc Graw-Hill Book Co.
- Broom and Selznick : 'Sociology, Row', Peterson & Company

### **Course Learning Outcomes**

- CO1 Acquaint themselves with the basic concepts of Sociology like society, community, association, culture, social change, social stratification etc.
- CO2 Know the basic social institutions like family, marriage, kinship in a scientific way.
- CO3 Explain social change and the factors affecting social change. Realize the importance of cultural lag to understand social change.
- CO4 Learn about the Constitutional Provision for the protection of minorities and other weaker section in India.
- CO5 Learn about the Reservation Policy in India.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

**COURSE STRUCTURE**

**Under CBCS**



**MSW**

**Semester-II**

<b>Core Courses</b>								
S.No	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 201	Social Group Work	4	60	40	100	21	20
2.	MSW 202	Community Organization	4	60	40	100	21	20
3.	MSW 203	Labour Legislations & Social Security	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>12</b>	<b>180</b>	<b>120</b>	<b>300</b>	-	-
<b>Core Generic Elective II</b>								
4.	MSW 204	Counseling and Communication	4	60	40	100	21	20
<b>Total Generic Elective Credit</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 205	Concurrent Field Work & Study Tour	4	-	-	100	35	-
6.	MSW 206	Comprehensive Viva-Voce	4	-	-	100	35	-
<b>Total (Core+ Core Generic Elective + Concurrent Field Work &amp; Study Tour + Comprehensive Viva-Voce)</b>			<b>24</b>	<b>240</b>	<b>160</b>	<b>600</b>	-	-

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – II</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 201 Social Group Work</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. Appreciate the importance of groups in the life of an individual.
2. Gain knowledge about group formation and the use of variety of group formation and group approaches.
3. Develop understanding of concepts dynamics and small group theory in relation to all types of groups
4. Develop knowledge skills and techniques to be used by social worker in groups.
5. Begain and develop commitment to the value of democratic process in group life.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Basic Concepts of Group Work:** Social Group Work- definition characteristics significance, scope, principles & assumptions. Theory Helpful in Social Group work., Values and Ethics in Social Group Work.

**UNIT-II**

**Group Dynamics & Leadership:** Group Dynamic, Stages of Group Development. Definition of Leadership. Leadership and Power Group. Group Leadership Skill, Planning the group- Concept and Model.

**UNIT-III**

**Treatment & Task Groups:** Purpose of Treatment and Task Groups (support group, educational groups, growth groups, therapy groups and socialization group). Objective in the beging stage, Definition and process of assessment, Program Planning – Concept and Principles.

**UNIT-IV**

**Evaluation, Recording and Termination:** Evaluation: definition and method Evaluation for planning the group. Recording: Definition, Principle & Types Termination- definition, types of termination.

### **Suggested Reading**

H.Y. Siddiqui (2008, 2014)- Group Work Theories and practice.

Aussi A.S.(1980)- Perspective on Social group work practice.

S.rengasany – Socisal Group Work.

Norma C Long- Group Work Practices to advance social completeive.

Albert S allussi- Perspectives on Social group work practice.

Tracker H Administrative as a group process. Aussi, A.S.1980: Perspectives on social group work practice.

Balgopal, P.R. and Vassil, T.V. 1983: Groups in Social Work.

Kemp, C.G. 1970: Perspective on the group process.

Klein A.F. 1970: Social work through group process.

Northen, H. 1969: Social work with groups.

Sundel, M.Glasse P.: Individual change through small groups.

Sarri, R.Vinter: Treeken, Harleigh, B. 1990: Social group work-Principles and practice.

### **Course Learning Outcomes**

CO1 To understand the nature and types of groups.

CO2 To understand Social Group Work as a method of Social Work practice.

CO3 To know the basic concepts, tools, techniques, processes and Skills of working with groups.

CO4 To develop an understanding of process of group development and group dynamics.

CO5 To develop an understanding of application of group works in diverse settings.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – II</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 202 Community Organization</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. Understand the concept and perspectives of community in social work practice;
2. Develop a critical understanding of power relation and power structure in community;
3. Develop understanding of community organization as a method of social work;
4. Develop key skills and capacities in student about Community level social work intervention;
5. Articulate functions and roles of community organizer.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Community and Community Organization and Introduction:** Community in a social work perspective: sociological definition and features of community; place-based community and non-place-based community; Neighborhood; Community as a Social System., Rural, urban and tribal community: Features and Issues, Conflict and power in community organization: Meaning and Type of Power; Concept and Forms of Community Power structure; its relevance and use in Community Organization, Basics concept and features: Community Work, Community Practice and Community Development.

**UNIT-II**

**Concepts and Process of Community Organization:** Community organization: Meaning, Objectives, Component Principles and Historical Development., Process of community organization: Integration; Community study; Issue identification and analysis; Core group formation; Group work and meetings; Develop an action plan; Resource Mobilization, Implementation of action plan; Evaluation and reflection; Phase Out and Follow up.

**UNIT-III**

**Approach, Models skills and Role of Community Organization:** Approaches and models of community organization: Rothman, Ross, Fisher and Alinsky. **Skills of community organizer:** Relationship Skills; Problem-solving skills; Political skills; Professional skills; and use of self. **Roles**

**of community organizer:** Guide, enabler, expert; social therapist, catalyst; facilitator, broker, negotiator, advocate and evaluator.

#### **UNIT-IV**

**Participatory Techniques in Community Organization:** Use of PRA, PLA; Stakeholder analysis and strategic planning; Limitations of participatory methods, Use of ICT and GIS in community practice, Course Outcome: Acquaint with knowledge, skills, techniques and professional self of community organization and practice to address community level issues of social problems, service delivery and development of local people.

#### **Suggested Readings**

- Alinsky, Saul (1971) : Rules for Radicals: A Practice Primer for Realistic Radicals, Vintage Books.
- Brager, G. & Specht, H. (1969) : Community Organization, New York: Columbia University Press.
- Cox, Fred (1987) : Community organization, F .E. Peacock Publishers: Michigan.
- Douglas, Bilan ( 1983) : Community Organization Theory and Practices Hall: New Jersey.
- Gangrade, K.D (1971) : Community Organization in India, Popular Prakashan: Bombay.
- Government of India (1980) : Encyclopedia on Social Work, Publication division: New Delhi
- Hillman, Arthur (1950) : Community Organization and Planning, Macmillan: New York.
- Murphy, Campell, G. (1954) : Community Organization Practice, Houghton Mifflin: New York.
- Poplin, Dennis, E. (1972): Communities, Macmillan: New York.
- Rothman, Jack, Erlich, John & Tropman, John (1987) : Strategies of Community Organization: A Book of Readings, F .E. Peacock Publishers: Michigan.
- Siddique, H. Y, (1984): Social Work and social Action, Harman, New Delhi.
- Siddique, H. Y (1997): Working with Communities: An Introduction to Community Work, Hira Pub: New Delhi.
- Verma, R.B.S. & Singh, Atul Pratap (2015) : Samudayik Sangathan Evam Abhyaas. New Royal Book Company: Lucknow. (Hindi).
- Singh, A.N. (1992) : Community Organization (in Hindi) Haryana Sahitya Acadami Chandigarh.
- Hardcastle, D. A., Powers, P.R. & Wenocur, S. (2004) : Community Practice: Theories and Skills for Social Workers, Oxford University Press: London.
- Weil, M. (ed,) (1996): Community Practice: Conceptual Models. The Haworth Press Inc.: New York.
- Ross, M. G (1967): Community Organization. Theory, Principle and Practice, Harper & Row: New York.
- Lee, J.A.B. (2001): The Empowerment Approach to Social Work Practice: Building the Beloved Community (2<sup>nd</sup> ed.). Columbia University Press: New York.
- Pandey, B. & Pandey, T. (2018): Samudayik Sangathan (in Hindi), Rawat Publication: Jaipur.

### **Course Learning Outcomes**

CO1 To understand the fundamental concepts and components of community, community organization and social action.

CO2 To understand the models of community organization and social action.

CO3 To understand the relationship of community organization and social action with other methods of social work.

CO4 To understand various social movements in India

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – II</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 203 Labour Legislations and Social Security</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To Understand labour in legal setting;
2. To learn various labour laws in India
3. To understand the concept of social security.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Labour Legislation in India-I:** Labour legislation- need, scope, nature and principles Indian Constitution and labour. The Factories Act, 1948 - interpretation, inspecting staff, provisions related to health, safety, welfare, working hours of adults, employment of young persons and leave. The Industrial Disputes Act, 1947 - definition, authorities- powers, duties and procedure; strike and lockouts; lay-off and retrenchment. The Mines Act, 1952 - salient features.

**UNIT - II**

**Labour Legislation in India-II :** Industrial Employment (Standing Orders) Act, 1946 - Salient Features. The Contract Labour (Regulation and Abolition) Act, 1970: Salient Features. The Child Labour (Prohibition and Regulation) Act, 1986 - salient features.

**UNIT - III**

**Social Security:** Social Security - concept, scope and types. The Unorganized Workers Social Security Act, 2008 - salient features. The Employees Compensation Act, 1923 - interpretation, provisions related to compensation and commissioner. The Employees' State Insurance Act, 1948- authorities, contributions and benefits. The Maternity Benefits Act, 1961- Salient Features.

**UNIT - IV**

**Legislations related to Wages and Salary:** Concept of bonus, gratuity and provident fund. The Minimum Wages Act, 1948 - salient features. The Payments of Wages Act, 1936 - definition, deductions and penalty.

### **Suggested Readings**

Malik, P.L. : 'Industrial Law', Eastern Book Company.

Mishra, S.N. : 'Labour and Industrial Law', CPL.

I.L.I.Publication : 'Labour Law and Labour Relations-Cases and Material', New Delhi.

Siddiqi, Z.M.S. and M.A. Wani (ed.): 'Labour Adjudication in India', ILI, New Delhi.

### **Course Learning Outcomes**

CO1 To understand key concepts of deviance and crime.

CO2 To understand major forms of crime.

CO3 To gain knowledge about major theories of crime.

CO4 To understand process and the mechanism of social control.

CO5 To practice correctional Social Work in different institutional and no institutional settings.

CO6 To understand provisions of various social legislations in India.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – II</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 204 Counselling and Communication</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. Understand the concept and goals of by studying this course, the learners shall counselling and communication as a helping process.
2. Develop attitudes and inculcate values that enhance investment of self in the counselor's role.
3. Learn to apply counseling and communication skills while working with clients in various settings.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Counseling :** Meaning, Definition, Relevance to Social Work, Goals, Types and Principles, -Skills of Counsellor, -Recent Trends in Counselling.

**UNIT – II**

**Methods and Techniques of counselling :** Counselling process : Phases and Steps, Counselling Techniques : Advice, Motivation, Clarification, Modelling, Role Playing, Reality Orientation, Confrontation and Reaching out.

**UNIT – III**

**Communication framework of communication:** Concept, Definition, Components, Significance, Steps and Methods, Principles and Skills of Communication. Barriers to communication and methods of Removal These Barriers. Role of Communication in Social Work.

**UNIT – IV**

**Communication System in Organization:** Types of Communication Formal and Informals intrapersonal and Interpersonal; Verbal/oral and Verbal/written communication, Directions in communication; Vertical, Horizontal and Diagonal, Rumors and Grapevine ; Ways to establish an effective communication in Organization.

**Suggested Readings**

Crow, L. And Crow, A., (1970) An Introduction to Guidance: Basic principles, New Delhi Publishing House.

Jaiswal, S.R. (2000) Guidance and Counselling in Education. Vinod Pustak Mandir, Agra -2. Jones, A. (1970) (6<sup>th</sup> Edition). Principles of Guidance. Bombay: Tata McGraw Hill publishing Co.  
Stonge. R. (1981) Educational Guidance- Principles and Practices New York.  
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**Course Learning Outcomes**

- CO1 Understand Concept and Process of Counselling.
- CO2 Inculcate helping and guidance skills among the trainees.
- CO3 Provide insights on Special areas and issues related to Counselling.
- CO4 Sensitize the Students to the ethics of Counselling.
- CO5 Understand the Role, responsibilities and functions of Counselor.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

**COURSE STRUCTURE**

**Under CBCS**



**MSW**

**Semester-III**

<b>Core Courses</b>								
S. No.	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theor y	Cont. Evln.
1.	MSW 301	Social Work Research	4	60	40	100	21	20
2.	MSW 302	Dynamics of Development	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>08</b>	<b>120</b>	<b>80</b>	<b>200</b>	-	-
<b>Core Discipline Elective</b>								
3.	MSW 303	Youth Development & Empowerment	4	60	40	100	21	20
<b>Total Core Discipline Elective Credits</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
<b>Core Generic Elective III</b>								
4	MSW 304	Tribal Community Development	4	60	40	100	21	20
<b>Total Core Generic Elective Credit</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 305	Concurrent Field Work and Rural Camp	4	-	-	100	35	-
6.	MSW 306	Comprehensive Viva-Voce	4	-	-	100	35	-
<b>Total (Core+ Core Discipline Elective + Core Generic Elective + Concurrent Field Work &amp; Rural Camp +Comprehensive Viva-Voce)</b>			<b>08+4+4+4+4</b> <b>=</b> <b>24</b>	<b>240</b>	<b>160</b>	<b>400</b> <b>+200</b> <b>=600</b>	-	-

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – III</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 301 Social Work Research</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To understand meaning, scope and importance of social work research
2. To understand about the application of methods in the study of social phenomenon
3. To impart knowledge in the learners about methods, techniques and scientific process of social work research
4. To acquire the skills for preparation of research proposals, data analysis and report writing.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Concept of Research:** Social Research: Meaning, Objectives and Scope, Scientific Method: Concept & Characteristics, Distinction between Social Research & Social Work Research, Types of Research: Quantitative, Qualitative, Action, Evaluation, Steps in Social Work Research

**UNIT II**

**Constructing Research Design & Data Collection:** Research Design: Meaning & Types, Hypotheses: Meaning & Types, Sources of Data Collection: Primary & Secondary, Methods of Data Collection: Observation & Interview, Tools of Data Collection: Interview Schedule, Questionnaire, Attitudinal Scales(Bogardus, Likert & Sociometric Scale), Sampling: Meaning & Types

**UNIT III**

**Data Management:** Tabulation & Data Analysis, Writing Research Report: Important Considerations, Presentation & Styles of Referencing, Citing & Paraphrasing, Writing Bibliography & use of Footnotes, Application of Computers in Social Work Research(MS- Word, MS-Excel, MS-PowerPoint)

**UNIT IV**

**Basic Statistics:** Concept, Purpose and Scope of Statistics in Social Work Research, Measures of Central Tendency: Mean, Median, Mode, Measures of Dispersion: Range, Standard Deviation, Mean Deviation, Quartile Deviation, Correlation: Karl Pearson & Spearman's Coefficient.

## **Suggested Readings**

- Argyrous, G. (2000). *Statistics for Social and Health Research: with a guide to SPSS* (London: Sage)
- Babbie, Earl,(1989).*Survey Research Methods* (2<sup>nd</sup> Edn), Belmont, CA, Wadsworth
- Bailey, K.D. (1982) *Methods of Social Research*. New York: The Free\_Press.
- Becker, H. S. (2007). *Writing for Social Scientists* Chicago: University Chicago Press.
- Bell, J. (2010). *Doing your Research project* Buckingham, UK: Oxford University Press.
- Berry, R.( 2004). *The Research Project: How to Write It*. London and New York: Routledge.
- Black, J.A. & Champion, D.J. (1976). *Methods and Issues in Social Research*. New York: John Wiley.
- Burns, R.B. (2000) *Introduction to Research Methods*. New Delhi: SagePublications.
- Burton, S. & Steane, P. (2004). *Surviving your thesis* London: Routledge.
- Clare, J., & Hamilton, H. (2003). *Writing Research: Transforming data into text* Edinburgh, Scotland: Churchill Livingstone.
- Coakes, S.J., and Steed, L.G. (2001). *SPSS: Analysis without anguish: version 10.0 for Windows* (Brisbane: Wiley)
- Craswell, G. (2012). *Writing for academic success* London: Sage Publications.
- Gash, S. (1999). *Effective Literature Searching for Students* (second edition). Aldershot: Gower.
- Goode, W.J. & Hatt,P.K. (1952).*Methods in Social Research*. New York: McGraw Hill Book Company, Inc.
- Gibaldi, J. (2004). *MLA Handbook for Writers of Research Papers* (sixth edition). New York: The ModernLanguage Association of America.
- Hart, C. (1998). *Doing a literature review: Releasing the Social Science imagination*. London: Sage.
- Kumar, Ranjit,(2014).*Research Methodology- A Step-by-Step Guide for Beginners*, Sage Text.
- Laldas D.K. (2000). *Practice of Social Research: Social Work Perspective*. New Delhi: Rawat Publications.
- Manalo, E., & Trafford, J. (2004). *Thinking to thesis: a guide to graduate success at all levels* Auckland,New Zealand: Pearson Longman.
- Nicola, B., Richard (2003) *SPSS for Psychologists: A Guide to Data Analysis Using SPSS for Windows*, Palgrave Macmillan.
- Pagano, R. R. (1998). *Understanding Statistics in the Behavioral Sciences* (5th ed). Stamford, CT: Wadsworth
- Pallant, J. (2001). *SPSS Survival Manual: A Step by Step Guide to Data Analysis using SPSS for Windows (Version 10)* (Allen and Unwin)
- Rawlings, J. O., Pantula, S. G., and Dickey, A. D. (1998) *.Applied Regression Analysis*. New York: Springer.
- Reid, W.J. & Smith,A.D. (1981).*Research in Social Work*. New York: ColumbiaUniversity Press.
- Rubin, A. & Babbie,E. (2001).*Research Methods for Social Work* (4<sup>th</sup> Ed.).California: Wadsworth.

Englewood Cliffs (2001d). SPSS Base 11.0 for Windows User's Guide:, NJ:Prentice Hall.

Swales, J. M., & Feak, C. (2000). English in today's Rsearch world: A writing guide. Ann Arbor: University of Michigan Press.

Swales, J. M., & Feak, C. (2004). Academic writing for graduate students: Essential tasks and skills(2nded.). Ann Arbor: University of Michigan Press.

Selltiz, C., Wrightsman, L.S. & Cook, S.W. (1976).Research Methods in Social Relations. New York: Holt, Rinehart and Winston.

Siokin, R.M.(1955). Statistics for Social Sciences. New Delhi: Sage Publications.

Tabachnick, B.G., and Fidell, L.S. (2001) Using Multivariate Statistics, 4th edition (Boston: Allyn and Bacon).

Watson, G. (1987). Writing a Thesis: a Guide to Long Essays and Dissertations. London: Longman.

Young, Pauline V.,(1966). Scientific Social Survey Research (4<sup>th</sup> Ed.) Englewood Cliffs, NJ, Prentice Hall.

### **Course Learning Outcomes**

- CO1 To gain understanding of nature and relevance of social science research and its application in the study of social phenomena.
- CO2 To learn steps and process of formulation of research design and carry out the same.
- CO3 To learn method of conducting a review of literature.
- CO4 To develop familiarity with qualitative and quantitative research methods.
- CO5 To learn how to prepare tools for collection of data.
- CO6 To learn process of data collection, organization, presentation, analysis and report Writing.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – III</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 302 Dynamics of Development</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. This paper aims to acquaint students with the concept, parameters and issues of multidimensional social development.
2. Students will learn some theories and models of development.
3. This paper also focuses on the emerging concepts of sustainable human development as well as gender and development.
4. Students shall also learn to perceive development with human rights perspective

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Concept of Development and Social development:** Concept of Development and Social Development; Meaning and Scope of ‘Development’, ‘Social Development’ and ‘Inclusive Development’, Development as Human Rights. Parameters of Social and Economic Development; Social, Cultural, Political and Ecological Critiques of Development,

**UNIT- II**

**Human Development:** Human Development: Meaning, Characteristics and Measurement. Major Conventions and Protocols relevant to Sustainable Development: 1985: Vienna Convention on Protection of the Ozone Layer. 1987: Our Common Future: Report of the World Commission on Environment and Development (Brundtland Report). Agenda 21.

**UNIT- III**

**Sustainable Development:** Sustainable Development and Sustainable Human Development: Concept and concerns. Sustainable Development Goals (SDG) Transforming Our World: The 2030 Agenda for Sustainable Development.

**UNIT- IV**

**Gender and Development:** Gender and Development: Concepts of WID (Women in Development), WAD (Women and Development), and GAD (Gender and Development); GAD as an Analytical Tool,

Gender Development Index (GDI). Approaches to Empowerment of Women; Gender Sensitive Development-Need and Pre-requisites.

**Suggested Readings**

Drege, Jean and Amartya Sen (1996): Indian Development: Selected Regional. Perspectives, Oxford University Press.

Gore, M.S. (1985): Social Aspects of Development, Rawat Publications, Jaipur.

Kulkarni, P.D. and M.C. Nanavatte (1997): Social Issues in Development, Opal. Publishing House.

Srivastava, S.P.(ed.)(1998) : The Development Debate: Critical Perspectives Rawat Publications, Jaipur.

Todaro, M.P. (1997) : Economic Development in the Third World, Hyderabad, Orient Longman.

Das, K. Debendra,(ed.) (1994) : Structural Adjustment is the Indian Economy Deep and Deep Publications, New Delhi.

Dutt, Ruddar (ed.) (2002): Second Generation Economic Reforms in India, Deep and Deep Publishers, New Delhi.

Chakravarthy, Sukhamoy (1997): Development Planning : The Indian Experience, Oxford University Press.

Dutt and Sundaram (1995): Indian Economy, Sultan Chand and Company Ltd.

Reddy, Y.Venugopal (1979) : Multi Level Planning in India, Vikas Publications, New Delhi.

Bakers, Gary (1993) : Human Development Revisited , Chicago University Press.

Haq, Mahbub-ul: Poverty Curtain, Oxford University Press.

Haq, Mahmub-ul (1998) : Reflections on Human Development, Oxford University Press.

Myrdal, Gunnar (1990 ): Asian Drama, Kalyani Publication.

**Course Learning Outcomes**

CO1 Understanding psychological concepts and its relevance to Social Work.

CO2 Understanding the basic concepts and processes in social psychology and its relevance to Social Work.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – III</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 303 Youth Development &amp; Empowerment</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To understand the state of youth in contemporary Indian Society.
2. To develop basic understanding regarding youth development and Empowerment.
3. To understand and develop insight regarding issues and problems related to youth in India.
4. To know the policy, programmes and services for youth welfare & development in India.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Youth in Indian Society:** Concept and features of youth, Demographic profile of youth in India regarding health, education, employment etc. Concept of youth welfare and youth development. Needs and problems of youth in India. Emerging pattern of youth culture in contemporary Indian Society. Intergeneration conflicts, Problems of Adolescence.

**UNIT-II**

**Youth Development And Empowerment: An Introduction:** Youth Welfare : Concept, Need and Historical Development, Youth Development : Concept, Need and dimensions Empowerment of Youth : Need and Process, Youth movement and youth unrest.

**UNIT-III**

**Issues and Problems of Youth:** Problems of Urban, Rural Youth and Female Youth, Problems of youth in academic institutions. Exploitation of youth with reference to communalism and terrorism, Alcoholism and drug dependency among youth, Internet addiction among youth in India

**UNIT-IV**

**Policies & Programmes for development and empowerment of youth in India:** National Youth Policy, Services and Programmes for youth development and empowerment in India, N.C.C, N.S.S., Nehru Yuva Kendra, Employment, Guidance and Counseling services for youth etc. Role of Civil society organization in empowerment of youth, Social Work Intervention with youth in India.

### **Suggested Readings**

Hassan, M.K. 1981: Prejudice in Indian Youth, Classical Publishing Company.

Sudershan Kumari 1978 : Aspirations of Indian Youth, Chaukambha, Vns, Orientative, Delhi.

### **Course Learning Outcomes**

CO1 Understanding the state of youth in contemporary Indian Society.

CO2 Understanding develops basic understanding regarding youth development and Empowerment.

CO3 Understanding and develop insight regarding issues and problems related to youth in India.

CO4 Know the policy, programmes and services for youth welfare & development in India.

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<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – III</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 304 Tribal Community Development</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To develop knowledge and understanding about tribal societies and their situation in various regions of India
2. To enable the student to understand the various problems of tribal people. i.e. social, educational, infrastructural, health & women.
3. To enhance skills on critical review of tribal development Programmes and its Application of social work methods.
4. Review the developmental programmes and their impact on the situation of tribal population.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Tribal Concept: Meaning and characteristics of tribe. various perspective** – British perspective, Indian perspective, tribal own perspective. Constitutional Meaning of tribe. Tribal distribution in India, Tribal Social organisations: Tribal family, marriage, kinship, Yuvagruh, Religion and customary practices.

**UNIT – II**

**Tribal Movements in India: Santhal, Mizo, Naga, Munda, Moplah, Bodo, Jharkhand, etc.** Impact of tribal movements on tribal policy: Contribution of tribal activists: Birsa Munda, Tanya Bhil, Ambarsingh Maharaj. Contribution of Tribal reformers: Thakkar Bappa, Dr. B.D Sharma, Verrier Elvin, Godavari Parulekar

**UNIT – III**

**Educational challenges**-accessibility, marginalisation, migration, drop-out. Health challenges: accessibility, malnutrition, mortality & morbidity, reproductive health, anemia and sickle cell anemia, Superstitions, addiction, isolation. Economic challenges: Land alienation, Agriculture Poverty, indebtedness, Unemployment. Infrastructural challenges: Habitat and settlement, Basic civic Amenities, Transportation & communication, Access to Forest.

## UNIT- IV

**United Nations Declaration of Rights of Indigenous people**, National Commission on Scheduled Tribe, National Council for Tribal Welfare, TRIFED Autonomous Councils, Panchayati Raj Institutions & PESA Panchayat (Extension to Scheduled Area) Act 1996, role of Civil Society Organizations in tribal development, Forest Dwellers protection Act 2006.

### **Suggested Readings**

Government of India: Five year plans Kitab Mahal, New Delhi.

William, Biddle, j: 1965. The community development process- The discovery of local initiative, Holt Richards and Wington, New York,

Bhattacharjee, J.B., 1989 .Sequences of Development in North East India, New Delhi: Omsons Publications,

Fuchs, S., 1982. The Original Tribes at India, Delhi: McMillan and Co.,

Sangma, M., 1981 History and Culture of the Garos, New Delhi: Book today,

Sharmam D., 1984. Planning for Tribal Development, New Delhi: Prach Prakashan,

Singh, K.S. 1982., Tribal Movements in India, Vol. I, Delhi: Manohar, Gare G.M. 1974 Social Change among the tribal of western Maharastra

Gare G.M. 1974. social change among the tribal of western Maharashtra,

Shab. D.V. 1979. Education and social change among the tribal in India –

Shah D.V.1979. Education and social change among Tribal in India

Patil R.N. Shish publishing house 8181, Punjabi Bagh, New Delhi – 110028

D.V.V. Ramona Rao – Tribal Development New Approaches Discovery publishinghouse New Delhi – 110002 (Indian)

R.N.Mishra. Tribal cultural and economy – Ritu publication Indian economy –\_V.K.Puri- Himalaya Punlishing House

Tripati R.N. Ashish publishing house 8/81, Punjabi bag , New Delhi .110028.

D.V.V.Ramana Road- Discovery publishing house New Delhi 110002. (India)

Tribal cultural and Economy – Ritu publication R.N. Mishra .

Indian Economy –S.K. Mishra ,V.K.puri –Himalaya publishing House .

Social and political Envirment in India Dr. Sub hash Naik –Everest publication .

Dynamics of tribal migration – sonali publications New Delhi-

Man power Employment policy and Labor welfare –K. Narindar Jetly – New\_Century publication, New Delhi.

Tribal culture Economy and health – Shahi Bairathi – Rawat publications

Dube, S.C. ,India's Changing Villages.

Haimendorf, Christoph von, Tribes of India;

Hasnain, N., Tribes in India.

Raza, Moonis and A. Ahmad, An Atlas of Tribal India .

Sharma, Suresh, Tribal Identity and Modern World .

Singh, K.S. , Tribal Situation in India (Indian Institute of Advanced Study)

Singh, K.S, Tribal Society .

Singh, K.S ,The Scheduled Tribes .

Doshi S.L. : Tribal society in India.

Dynamics of tribal migration – Sonoli Publications New Delhi

Man Power employment policy and Labour Welfare – K. Narindar Jetty – NewCentury

Tribal culture economy and health shashi Bairathi – Rawat Publications

### **Course Learning Outcomes**

CO1 Understand the problems of Tribal people.

CO2 Study about overall mechanisms for community development.

CO3 Understand the impact of bureaucratic approaches in the implementation of tribal development schemes.

CO4 Become familiar with the role of social workers in the context of community development.

CO5 Understand the use of social work methods in community development programmes.

**STUDY CENTRE FOR SOCIAL WORK**  
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**COURSE STRUCTURE**

**Under CBCS**



**MSW**

**Semester-IV**

<b>Core Courses</b>								
S. No.	Course Code	Title of the Course	Credit	Maximum Marks		Total	Minimum Pass Marks	
				Theory	Cont. Evln.		Theory	Cont. Evln.
1.	MSW 401	Social Welfare Administration	4	60	40	100	21	20
2.	MSW 402	Social Policy and Planning	4	60	40	100	21	20
<b>Total Core Credits</b>			<b>08</b>	<b>120</b>	<b>80</b>	<b>200</b>	-	-
<b>Core Discipline Elective</b>								
3.	MSW 403	Women and Empowerment	4	60	40	100	21	20
<b>Total Core Discipline Elective Credits</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
<b>Core Generic Elective IV</b>								
4.	MSW 404	Psychiatric Social Work	4	60	40	100	21	20
<b>Total Core Generic Elective Credits</b>			<b>4</b>	<b>60</b>	<b>40</b>	<b>100</b>	-	-
5.	MSW 405	Concurrent and Block Field Work	4	-	-	100	35	-
6.	MSW 406	Comprehensive Viva - Voce	4	-	-	100	35	-
<b>Total (Core+ Core Discipline Elective + Core Generic Elective + Concurrent and Block Field Work + Comprehensive Viva-Voce)</b>			<b>08+4+4+4+4</b> <b>= 24</b>	<b>240</b>	<b>160</b>	<b>400 +200 =600</b>	-	-
<b>Total Semester (I+II+III+IV)</b>			<b>96</b>	<b>960</b>	<b>640</b>	<b>2400</b>		

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<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – IV</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 401 Social Welfare Administration</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To orient the students regarding different dimensions of Social Welfare Administration.
2. To acquaint the learners with the basics of social welfare administration.
3. To develop a critical understanding among the learners about the various issues in the realm of social welfare administration, Developmental organizations and Project management.
4. Acquire knowledge about the basic principles and processes of administration

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Foundation of Social Welfare Administration:** Social Welfare Administration: Concept, Scope, Need and Objectives, Social Welfare Administration and Related Concepts: Social- Service Administration, Social Security Administration, Public Administration. Basic Administration Process: POSDCORB

**UNIT-II**

**Social Welfare Administration in India:** Social Welfare Administration at the Central Level Structure, Roles and Functions, Jurisdiction of the central Ministry of Social Justice and Empowerment; Ministry of Tribal Affairs; Ministry of Women and Child development. Central Social Welfare Board: its jurisdiction; structure & Functioning; U.P. State Social Welfare Advisory Board. Administrative Structure, Roles and Functioning.

**UNIT- III**

**Welfare and Development Organizations:** Welfare and Development Organizations: Nature, Forms and Roles, Registration of Welfare and Development Organizations, Laws Relating to Societies, Trusts and Non-Profit Organizations. Recent Trends in Welfare Administration: Parallel structures like - USAID-SIFSA, DSACS.

**UNIT- IV**

**Project Planning and Evaluation:** Project: Meaning, Objectives, Types, Components; Coverage, Outlines and Process. Steps in Project Formulation and Reporting; Demand Forecasting and

Feasibility Study; Project Execution. Project Monitoring and Evaluation- Mid-term, Ex-post; Evaluation and its importance.

### **Suggested Readings**

Goel, S.L & Jain P.K. : 'Social Welfare Administration' (2 Volumes). Singh, Surendra (2012) : 'Encyclopedia of Social Work in India (5 Volumes), New Delhi/Lucknow:NRBC.

Sachdeva, D.R. (1999-93) : Social Welfare Administration, Kitab Mahal, Allahabad.

Koontz, H. and H. Weirich : Essential of Management, McGraw Hill, New Delhi. (1998) Norad : Guide to Planning and Evaluating NGO Projects (Part II and III), Norway.

Patti, R. : 'Social Welfare Administration in India', Prentice Hall.

Paul, Samuel : 'Strategic Management of Development Programmes', ILO, Geneva. Sankaran, and Rodrigues : 'Handbook for the Management of Voluntary Organizations', Alpha Publications, Madras.

Siddiqui, H.Y.(ed.) : 'Social Work Administration-Dynamic Management & Human Relationships', Prentice Hall, New Jersey.

Chaudhary, D.Paul : 'Social Welfare Administration', Atma Ram & Sons, New Delhi. Fincham, R. and Peter : 'Principles of Organizational Behavior', Oxford

Rhodes (2005) University Press, New Delhi.

Luthans, Fred : 'Organizational Behavior', McGrawHill Irwin.

Awasthi & Awasthi : 'LokPrashasan', Laxmi Narayan Agrawal, (Hindi) (1992) Agra. Fadiya, B.L. (Hindi) : 'LokPrashasan', SahityaBhawan Publication, Agra.

Dale R. (1998) : 'Evaluation Frame Works for Development Programmes and Projects', Sage Publications Ltd., New Delhi.

Fernando, E. S (1998) : 'Project from Problems', St. Xavier's Church, Mumbai.

### **Course Learning Outcomes**

CO1 Understanding of social welfare administration in order to get an insight about service delivery system.

CO2 Understanding the fundamental concepts of Project and Developmental organizations.

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<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – IV</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 402 Social Policy and Planning</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To orient the students regarding different dimensions of social policy and social planning.
2. To develop a critical understanding among the learners about the various relevant Issues in the realm of social policy, planning.
3. To develop amongst the learners an understanding of the scope and modes of social work intervention in policy formulation and the planning process at different levels.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Social Policy: Conceptual Frame Work:** Social Policy: Concept, Objective, Types, Scope, Sources of Social Policy: Indian Constitution- Directive Principles of the State Policy, Fundamental Rights, Public Opinion, Legal Provision, Court Direction, Evaluation Reports, Five Year Plan.

**UNIT - II**

**Approaches and Models of Social Policy:** Major Social Welfare Policy: National Policy on Education (1968, 1986, 1992), National Policy on Housing (1987, 2007), National Policy for Persons with Disability (2006), National Environmental Policy (2004), Policy Commission: Its Structure and Functions.

**Unit – III**

**Social Planning : Conceptual Frame Work:** Social Planning: Concept, Objective, Types, Scope, Demerits, Functions, Principles, Planning as an Instrument of Social Policy, Interrelationship between Social and Economic Planning.

**UNIT – IV**

**Social Policy, Planning and Social Work:** Role of Social Work Profession in Social policy and Planning: Formulation, Implementation, Monitoring, Evaluations, Overview of the basic structure of Indian Political: legislature, Judiciary and Executive, Governance Issue: Transparency, Efficiency, Accountability and Indicators of Good Governance, Learning Outcome: Understanding about the social policy and planning in the formulation, implementation, evaluation and role of social work

profession in the level of governance.

### **Suggested Readings**

- Hudson, J & Lowe, S. (2007): Understand the Policy Process, Rawat Publications, New Delhi.
- Denny David (1998): Social Policy and Social Work, Clarendon Press, Oxford.
- Williams, F. (1989): Social Policy: A Critical Introduction. Polity Press, Cambridge.
- Peter, L. (1997): Making Social Policy, Open University Press, Buckingham.
- Drake, R.F. (2001) The Principles of Social Policy, Palgrave, New York.
- Weimer. D.L. & Vining, A.R. (1994): Policy Analysis: Concepts and Practice. Prentice Hall, New Jersey.
- Ahmad Shamshad and Nafees Ansari (2005): Planning commission : Fifty Five Years of Planned Development and Social Sector, Indian Journal of Public Administration, Vol LL 03, July-Sept 2005.
- Chaturvedi T. N. (1984): Planning and Its Implementation, Indian Institution of Public Administration, New Delhi.
- Eyden Joan (1969) :Social Policy in India, Broadway House, London.
- Gokhale S.D. (1979): Integrated Social Policy in India: New Development of Policy and Planning, Rawat Publications, Delhi.
- Jacob K. K (1989): Social Policy in India, ASSWI, Himanshu Publications, Udaipur.
- Kabra Kamal Nayan (2004) :Development Planning In India: Exploring an Alternative Approach Indian Institute of Public Administration, New Delhi.
- Govt. of India(1982):The State of India's Environment Report', Centre for Science and Environment, New Delhi.
- John Rau and David Wooten(1980): Environmental Impact Analysis handbook, McGrawHill Book Company, New York.
- Kuchhal, S. C.(1979) : The Industrial Economy of India, Allahabad.
- Mathur, K. (1996): Development Policy and Administration, Sage Publications, New Delhi.
- Bakshi, P.M. (1999): The Constitution of India, Universal law Publishing Co. Pvt.Ltd, Delhi
- Chakravarty, S. (1987 ) : Development Planning: An Indian Experience. Clarendon Press, Oxford.
- Smith, G. (1980): Social Need: Policy, Practice and Research, Routledge, London.
- Dubois, B. & Miley, K.K. (2002): Social Work: An Empowering Profession, Allyn and Bacon, London.

### **Course Learning Outcomes**

- CO1 Gain Knowledge of policy analysis and the policy formulation process.
- CO2 Acquire in critical analysis of social policies and development plans.
- CO3 Study social policies, plans & programmes so as to be able to interpret, enforce & challenge them.

CO4 Develop an understanding of social policy in the perspective of national goals as stated in the Constitution particularly with reference to Fundamental Rights and the Directive Principles of State Policy.

CO5 Examine application and litigation machinery

**STUDY CENTRE FOR SOCIAL WORK**  
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<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – IV</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 403 Women and Empowerment</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. Develop basic understanding of the concept of women welfare and empowerment.
2. Understand constitutional and legal safeguards available to women.
3. Gain an overview of the agencies where women form the major client group

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**Women Welfare & Empowerment:** Women Empowerment: Concept and Dimensions, Paradigm shift from Welfare to Right based approach, Status of women in India: Retrospect & Prospect, Factors affecting status of women in India, Indicators of women's position: Demographic profile related to education, health, employment and political participation, Problems of women in Indian Context: Violence, Female Foeticide, Dowry, Unmarried Motherhood, Widowhood, Destitution, Aging, Problems of working women.

**UNIT-II**

**Legislative Provisions:** Constitutional safeguards for women in India, Special laws for protection of women: Dowry Prohibition Act, 1961; Medical Termination of Pregnancy Act, 1971; Indecent Representation of Women (Prohibition) Act, 1986; The Protection of Women from Domestic Violence Act, 2005; The Pre-Conception & Pre-Natal Diagnostic Techniques (Regulation and Prevention of Misuse) Act, 1994; The Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act, 2013.

**UNIT-III**

**Policies and Programmes:** Women Empowerment Policy, 2001, Programmes: Beti Bachao, Beti Padhao Scheme, One Stop Centre Scheme, Women Helpline Scheme, UJJAWALA: A Comprehensive Scheme for prevention of trafficking and rescue, Rehabilitation and Re-integration of Victims of Trafficking and Commercial Sexual Exploitation, Working Women Hostel, SWADHAR GRAH, Rajiv Gandhi Scheme for Empowerment of Adolescent Girls (RGSEAG) or SABLA, NIRBHAYA, Indira Gandhi Matritva Sahyog Yojana, Support to Training and Employment

Programme for women(STEP), Gender Budgeting Scheme.

#### **UNIT-IV**

**Institutional Interventions:** National and State Commissions for Women, Role of Family Counselling Centres and Family Court, Civil Society Initiatives: All India Women's Conference, Kasturba Gandhi National Memorial Trust, SEWA, Mahila Samakhya, Social Work Interventions for Women Empowerment.

#### **Suggested Readings**

Seth, Mira(2002).Women & Development – The Indian Experience, Sage Publications.

Awasthi, Alka, A.K.Srivastava (2000)(ed.). Modernity, Feminism and Women\_Empowerment, Rawat Publications.

Sharma, Anita (1990).Modernization and Status of Working Women in India, South AsiaBooks.

Marjoria Agosin (2003).Women, Gender and Human Rights: A Global Perspective, Rutgers University Press, New Jersey.

Wilson, Elizabeth.(1977).Women and the Welfare State, Tavistock Publications.

Mehra Repha, K. Saradmoni(ed.)(1983). Women & Rural Transformation, ICSSR, CWDS.

Mazumdar, Vina & Bela Rani Sharma(1997). Women: Marriage, Family, Violence & Dowry, Mangal Deep Publications

Vibhuti Patel (2002). Women's Challenges of the New Millennium, Gyan Publishing House.

Arya, Sadhana & Roy, Anupama (Eds).(2007). Poverty, Gender and Migration, Sage, New Delhi.

Desai, N. And Krishanaraj, M.(1987) Women and Society in India, Ajanta Publishers, Delhi.

Dubey, Leela & Palkiwala, J. (Eds.),(1990). Structure and Strategies: Women, Work and Family, Sage Publication, New Delhi.

Govt. Of India, Report of the Committee on the Status of Women in India-“Towards Equality”, Ministry of Education and Welfare, 1974. Shram Shakti Report.

Chatra, Kalbugh(1991).Women and Development, Vol I to VI, Discovery Publishing House, New Delhi.

Srivastava, Sushma(1992) Women Empowerment, Commonwealth Publishers, New Delhi.

Verma, R.B.S., H.S Verma and Nadeem Hasnain(2009). Study of Women's Problematic in India, Serials Publications, New Delhi.

Verma, R.B.S., H.S Verma and Nadeem Hasnain(2007). Towards Empowering Indian Women-Mapping Specifics of Tasks in Crucial Sectors, Motilal Banarsidass Publishers Private Ltd., New Delhi.

Kalyani, Menon Sen, A.K.Shiv Kumar(2001). Women in India- How Free? How Equal? Report Commissioned by the Office of Resident Coordinator in India, U.N.

Purushottam, S.(1998).The Empowerment of Women in India- Grass Roots Women's Networks and the State, Sage Publications, New Delhi.

Krishna, S. (Ed.)(2004). Livelihood and Gender, Sage Publication, New Delhi.

De, Utpal Kumar, Bhola Nath Ghosh(2004). Issues on Empowerment of Women, Mohit publication, New Delhi.

Ganesamurthy, V.S.(Ed.)(2008). Empowerment of Women in India-Social, Economic andPolitical, New Century Publications, New Delhi.

Unit for Family Studies(Ed.)(1991). Research on Families with Problems in India- Issues and Implications, Vol.I&II, Tata Institute of Social Sciences, Bombay.

### **Course Learning Outcomes**

CO1 Help Student to acquired knowledge of the status of women in India Society.

CO2 Sensitize the student towards Gender Issues.

CO3 Help students to understand the need and process of women Empowerment.

CO4 Help students to understand the NGOs Intervention and the Government efforts for women development.

**STUDY CENTRE FOR SOCIAL WORK**  
**AWADHESH PRATAP SINGH UNIVERSITY, REWA (M.P.)**

<b>MSW (Under CBCS)</b>	<b>Credit: 4</b>	<b>Max. Marks</b>	<b>Min. Pass</b>
<b>SEMESTER – IV</b>	<b>Theory</b>	<b>60</b>	<b>21</b>
<b>Course Code: MSW 404 Psychiatric Social Work</b>	<b>Cont. Evln.</b>	<b>40</b>	<b>20</b>

**Course Objectives:**

1. To trace the historical development of psychiatric social work in India and abroad.
2. To learn to apply the methods of social work in psychiatric setting;
3. To acquire knowledge and skill in rehabilitation of mental patients.

**Note:** The question paper of end-semester examination of each course will consist of two sections A & B. Section A will consist of short answer type questions each carrying 6 marks and section B of long answer type questions each carrying 10 marks. In each section there will be five questions, one from each unit with internal choice. All questions will be compulsory.

**Course Contents:**

**UNIT-I**

**History of Psychiatric Social Work:** Historical Development of Psychiatric Social Work in UK & USA; Historical Development of Psychiatric Social Work in India.

**Unit-II**

**Psychiatric Social Work-** Meaning and Definition; objectives; Scope; Limitations; Process study, Analysis Diagnosis and Treatment Process in Psychiatric Social Work; Social Case Work; Group Work and Family Therapy in Psychiatric Setting.

**Unit-III**

**The Psychiatric Patient and Social Work:** Concept of Psychiatric Patient, their family and community; Property rights of Certified Mental Patients; Rehabilitation and Support Programme for Mental Patients: Role of Psychiatric Social Work in Execution of the in Community Mental Health Programmes.

**Unit-IV**

**Role of Psychiatric Social Worker:** Psychiatric Social Work as a Field of Social Work in India; Role of Psychiatric Social Workers in Different Settings i.e., Psychiatric OPDs; Government and Gen. Hospitals; Child Guidance Clinics; Epilepsy Clinics and Geriatric Clinics, etc.

**Suggested Readings**

Callucutt, J.W. (1983): Social Work and Mental Health, New York: The free press Lecca, P.J. (eds).

Ahuja, Niraj & Jyapee : A short textbook of Psychiatry, Medical Publishers Brothers (2002) (p) Ltd, New Delhi.

Mane Purnima & : Mental Health in India Issues and Concerns ,Y.Gandevia Katy (1993) Tata Institute

of Social Sciences, Bombay.

Feld, Harry Gottes (1979): Abnormal Psychology- Community Mental Health Perspective, Library of Congress, London.

Weinburg, S. Kirson (1952) : Society and Personality Disorders, prentice Hall Inc.

**Course Learning Outcomes**

CO1 Able to understand the symptoms and causes of abnormal behaviour..

CO2 Able to understand factors the affecting and improve mental health.